

MINUTES West Spreydon Developed Design Workshop 01
Thursday 28th March

Client: Ministry of Education

Present:

| | | |
|-----------------------|----------------------------|---------------------|
| Tom Nisbet (TN) | Team Architects (FRTA) | Design Lead |
| Penny Shield (PS) | Team Architects (FRTA) | Design team |
| Tom McLean (TM) | TBIG | Project Manager |
| Marriene Langton (ML) | West Spreydon School (WSS) | Principal |
| Jared Fretwell (JF) | West Spreydon School (WSS) | Deputy Principal |
| Angie Malae (AM) | West Spreydon School (WSS) | Assistant Principal |

Absent / Apologies:

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| Riki Edmonds (RE) | Ministry of Education (MoE) | Delivery Manager |
|-------------------|-----------------------------|------------------|

| Item | Description | Confirm By Who |
|------------|---|----------------|
| | Areas identified below as "A00" refer to new build Block A, Areas identified below as "B00" refer to new build Block B. | |
| 1.0 | Cladding | |
| 1.1 | Presentation of Roof and wall cladding, FRTA to send warranties to school | FRTA |
| 1.2 | Roof to be Profiled sheet metal "DP955" Diamond Tricore warm roof system | Confirmed |
| 1.3 | Outdoor covered learning area roof Danpalon. | Confirmed |
| 1.4 | Wall cladding, profiled sheet metal "V rib" to Block A, East, South and West Elevations. Flashclad (more durable) to North Elevation. | Confirmed |
| 1.5 | Wall cladding, profiled sheet metal "V rib" to Block B, East, South and West Elevations. Flashclad (more durable) to North Elevation. | Confirmed |
| 1.6 | FRTA to ensure durable products chosen to avoid dents from "weekend visitors" on the roof. | FRTA |
| 1.7 | Danpalon detailed to avoid build-up of dirt in hard to clean places. FRTA will provide examples of connections, colours and thickness at detailed design. | FRTA |
| 1.8 | FRTA to finalise overheating in outdoor areas, especially north facing. | FRTA |
| 1.9 | Darker tint to Danpalon in north facing outdoor area A17 | FRTA |
| 1.10 | FRTA to look at how to define Block B South Elevation. More connection to outdoor area. | FRTA |
| 1.11 | Additional cladding to Admin to be weatherboard to match existing. | Confirmed |
| 1.12 | Downpipes to be stainless steel | Confirmed |
| 1.13 | Gutters to have mesh guards for easy cleaning. | Confirmed |
| | | |
| 2.0 | External Windows | |
| 2.1 | Confirmation of window sizes and location with minor changes. | WSS |
| 2.2 | Outdoor learning windows to start above outdoor seat height. | WSS |
| 2.3 | Block A Maker space A34 door flipped so door is closer to outdoor space | WSS |
| 2.4 | "Fun" windows around tiered seating | WSS |
| 2.5 | Hinged door W75 moved to other side of Outdoor learning space B03 Block B, to allow for seating | WSS |
| 2.6 | CO2 readers with manual opening windows | Confirmed |
| | | |

| Item | Description | By Who |
|------------|---|-----------|
| 3.0 | Internal Windows | |
| 3.1 | Breakout Space A38 large sliding door to open up into teaching space. This large slider will compromise acoustic performance | WSS |
| 3.2 | Teacher workroom A37 window to start above desk height for privacy and ICT. | WSS |
| 3.3 | Internal door into toilet lobbies to be lockable for use after hours. | Confirmed |
| 3.4 | Opening between teaching spaces A24 and A33 to be reviewed (refer to visuals provided) Large sliding door and less seating or smaller hinged door. | WSS |
| 3.5 | Breakout space A20 door moved to other wall to provide more usable space. Small window on other wall to provide connectivity and wall space. | WSS |
| 3.6 | Breakout space A16, window to start above desk height to allow for ICT. | WSS |
| 3.7 | Teacher resource A14 larger windows for more connectivity. | WSS |
| 3.8 | Breakout Space B23 large sliding door to open up into teaching space. This large slider will compromise acoustic performance | WSS |
| 3.9 | Study Hive seating outside Breakout B20 with windows starting above bench height (Study hives provided by school). Door moved to other wall. | WSS |
| 3.10 | Breakout space B15 increased in size with removal of Breakout nook. Door and window moved to other wall. | WSS |
| 3.11 | Door between teaching spaces in Block B changed to large lockable slider. | WSS |
| 3.12 | Breakout B02 to have small window on North wall | WSS |
| | | |
| 4.0 | Admin | |
| 4.1 | Window in staff room | Confirmed |
| 4.2 | Structural engineer to determine if we can create more connectivity from entrance through to community Library. | FRTA |
| 4.3 | PTA coffee machine to be plumbed in. Location to be on existing bench. | WSS |
| 4.4 | FRTA to look at removing existing Entrance canopy | FRTA |
| | | |
| 5.0 | General | |
| 5.1 | Leave portals exposed, industrial look | Confirmed |
| 5.2 | Remove Breakout nooks in Block A and B. Block A add study hives (Study hives provided by school). Block B increase size of breakout space. | Confirmed |
| 5.3 | Stainless steel wash up sink added to outdoor learning spaces. Vandal resistant push button taps with plug. | WSS |
| 5.4 | Drinking fountain and bottle fill to all outdoor learning spaces, vandal resistant | Confirmed |
| 5.5 | Outdoor learning spaces drainage to be reviewed, fall for drainage with possible drain in floor. | FRTA |
| 5.6 | Outdoor seating/shoe cubbies moved to side of outdoor learning spaces. | WSS |
| 5.7 | Nurturing room A18. Lots of wall space, low level whiteboard and wall mural. | Confirmed |
| 5.8 | Tiered seating to continue under window in Learning area A11 | WSS |
| 5.9 | FRTA to look at other Bag Bay solutions. | FRTA |
| 5.10 | Yes Bills shed is included in the initial costings. | Confirmed |
| 5.11 | Joinery, Storage, Wall coverings, flooring to be discussed at Design Workshop 02 | |