



THE MINUTES OF THE MEETING OF THE BOARD HELD

on Monday 27 March 2023 in the Boardroom at Te Ara Koropiko West Spreydon School

Present: Marriene Langton – Principal, Abbey Parsons Board Chair, Miriam Marshall, Shailesh Singh, Marina Shehata – Staff Representative, Julia Mallett, Andrew Dumbleton

Apology: Jodi Apiata

Visitors: Greg Tucker – ERO Ministry of Education

In attendance for minute taking: Linda Parsons

The meeting opened with a **Karakia**

Whakawhanaungatanga: Members shared their reflections of family time and glimpses of the future at school. Julia Mallett delivered her Pepeha and included some meanings in relation to the classroom spaces in their Māori context ie Ti Kouka – markers for the future, and Te Pahuri -shelter. She explained the meanings in relation to the Ti Kouka tree

Guest speaker:

Greg from the Education Review Office (ERO) addressed the meeting on his role and tasks in working through the review cycle. Greg told the meeting his role was one of evaluation rather than review and change and commented that every time he is in our school he leaves feeling inspired by what is happening here and suggested that other schools might like to take a look at what we are doing. Discussion points –

- That Evaluation is always happening here – it is a partnership between the school, and ERO
- There is a three-year cycle in place which is constantly evolving and with a progress report each three years.
- Board Assurance has been done
- Profile Report of school is on website with compliance report

- Good Systems in place
- Management of 'difficult children' - ideal initiatives in place

Greg suggested ways we could seek his help if needed, such as, giving overview on 'target children', changes in demographics and cultural change and the support he could offer around 'school improvement program' and insight into the new Poutama Rea program. He said he could also work with the Board on their Stewardship role if they felt they needed him.

Agenda: (No conflicts of interest were identified)

1. **Minutes:** The minutes of the previous meeting had been circulated and approved on line.

In committee minutes - were circulated at the meeting and approved and signed.

Moved: Abbey Parsons

Seconded: Marriene Langton

Matters Arising: all matters from the previous meeting have been attended to. The response in respect of Community Grants funding was that it must be through the board to MOE and auditing. The query with STA in relation to the Strategic Plan and using it as a working document - the advice was that the board use it as they see fit and audit or change it only when needed. It did not need constant updating.

In committee Minutes: were circulated at the meeting and approved

Moved: Marriene Langton

Seconded: Julia Mallett

2. **Principal's Report:** Had been circulated online and approved.

Moved: Abbey Parsons

Seconded: Marina Shehata

Question from Abbey Parsons and discussion on the new Poutama Rea review. Marriene talked about the Māori language review and indicators collated to form a baseline using a small trial group involving students, teachers and whanau - then this will be assessed. There is a large amount of input required to blend them all together. We will work with the Kahukura group to weave this in. There will be discussion on how all the layers of teaching and learning of cultural topics will look, involving the school community, staff, students and families.

Moved: Marriene Langton

Seconded: Miriam Marshall

3. **Financial Report:** Circulated on line and questions relating to Carpets, Front Fence and Spouting work were discussed. Visa Card statement signed off.

January financial report accepted - **Moved:** Julia Mallett **Seconded:** Abbey Parsons

February financial report accepted - **Moved:** Marina Shehata **Seconded:** Shailesh Singh

4. **Policy for review**

Physical Restraint policy – is currently being reviewed and revised in School Documents

- 5. **Property:** Rates Valuation discussed – currently sitting at approx. \$9 million

- 6. **Health and Safety Report** - had been circulated and accepted. Discussion on removal of old trampoline – Andrew and Shailesh will check out some options for this.

Moved: Marina Shehata

Seconded: Abbey Parsons

Action Point: Andrew Dumbleton and Shailesh Singh will investigate ways to removed the old damaged trampoline from the school site.

- 7. **Strike Update:** Marriene Langton gave an overview of the Strike activities

- 8. **Moved:** In committee discussion: Moved Abbey Parsons *‘that the meeting moved into public excluded session at 6.02 for reasons of legal and professional privilege and to protect the privacy of natural persons’*

- 9. **Meeting closed at 6.30**

Signed and approved:  22-5-23
Board Chairperson

Table of Action points:

Action	Who	When
Removal of old trampoline from school site	Andrew and Shailesh	ASAP

Next meeting: Monday 22 May – 4.30 boardroom

