



THE MINUTES OF THE MEETING OF THE BOARD HELD

on Monday 26 February 2024 in the Boardroom Te Koropiko West Spreydon School

Present: Miriam Marshall, Marriene Langton, Jodi Apiata, Abbey Parsons, Marina Shehata, Julia Mallet, Shailesh Singh

Apology: Andy Dumbleton - overseas

In attendance for minute taking: Linda Parsons

1. **The meeting opened with a Karakia -Tutiawa Mai**
2. **Whakawhanaungatanga:** Members shared their reflections of family time, family occasions and glimpses of the future.
3. **Election of Chairperson: Chair was assumed by Marriene Langton for election process**

Nominations: **Miriam Marshall** - nominated by Abbey Parsons and seconded by Marina Shehata. There were no further nominations. Miriam Marshall elected unopposed.

Miriam assumed the Chair

4. **Discussion point 1. Strategic Goals** – lots of work has been done and recommendations have been made. Discussion points –
 - Strategic Plan - changes to format
 - Implementation plan
 - Annual Report on progress
 - Aligned with new structure of Principal's Reports
 - Has been submitted already
 - Good links to videos which can be shared and discussed at Board meetings as the various topics are explored
 - Space to do some work at Board level to ensure Te Tiriti is in our school and how to give effect to Te Tiriti in the school environment – Karakia, Kai, whanaungatanga and how when and why we do this to give Mana to the Treaty

- Presentations by Dr Judy Bruce, Brigham Couch – 10 Commandments of teaching Maori and Anne Milne presentation are all worthwhile to work through
- Need to work from the top - Who can help? How can we get help? And Why to do we need it? Te Tiriti as a guide for the future – Jodi will send a link

Action point: Miriam and Abbey will make a plan about what we will do and or change re above

Discussion point 2 - Audit Document

- 10yr Property Plan for cyclical maintenance needs to be included from MOE to be signed
- Principal's fund
- EEO policies
- Statement re school giving effect to Te Tiriti ie Training, Resources and Board development
- Do they have any examples of what this could look like

Action Point: Abbey will follow this up – BDO Audit

5. **Minutes of the previous meeting dated 4 December 2023** had been circulated in pre reading.

Moved: Miriam Marshall

Seconded: Julia Mallet Approved

6. **In Committee minutes** were circulated at the meeting

Moved: Miriam Marshall

Seconded: Julia Mallet Approved

7. **Matters Arising:**

- Codes of conduct have been signed
- Delegation done at December meeting and do not need updating

8. **Principal's Report:** The principal's report had been circulated in pre reading

Moved: Marriene Langton Seconded: Abbey Parsons - Approved

Discussion points:

- New format – rolls forward and is updated
- Legal and budget at the end
- NAGS etc show as on track for assurance
- Links to reporting
- Property

9. **Health and Safety report:** circulated and read in pre reading. For approval

Discussion point: Truancy graph clarification

Moved: Marina Shehata **Seconded:** Shailesh Singh

10. **Financial Report:**

Discussion points:

- Budget 100% spent
- Security costs
- Swimming pool costs and profit
 - School input, MOE input and swimming committee costs and income

Moved: Miriam Marshall **Seconded:** Marriene Langton - Approved

10. **General Business: Nil**

11. **In Committee discussions:**

Miriam Marshall moved -that the meeting moved into public excluded session at 6.35 pm for reasons of legal and professional privilege and to protect the privacy of natural persons.

The meeting was resumed at 6.51pm

Next meeting Monday , 25 March at 4.30pm school boardroom

Approved: *M Marshall* Date: *25/3/24*

Chairperson

Action points:

Te Tiriti – Strategic Goals - Abbey and Miriam to make a plan ASAP

Audit Document - Giving Effect to Te Tiriti – Resources etc Abbey ASAP

