



THE MINUTES OF THE MEETING OF THE BOARD HELD

on Monday 24 March 2024 in the Boardroom at Te Ara Koropiko West Spreydon School

Present: Marriene Langton – Principal, Miriam Marshall – Board Chair, Abbey Parsons, Shailesh Singh, Marina Shehata – Staff Representative, Julia Mallet, Jodi Apiata, Andrew Dumbleton

In attendance for minute taking: Linda Parsons

The meeting opened with a **Karakia**

Whakawhanaungatanga: Members shared their reflections of family time and glimpses of the future at school.

1. **In committee meeting:** The in-committee part of the board meeting was held first as there were time constraints for some participants. Moved Miriam Marshall *‘that the meeting moved into public excluded session at 4.53 for reasons of legal and professional privilege and to protect the privacy of natural persons’* and returned to the main meeting at 6.00pm

2. **Minutes:** The minutes of the previous meeting had been circulated and accepted on line.

Moved: Miriam Marshall

Seconded: Marina Shehata

In Committee minutes dated 26 February 2024 were circulated and read at the meeting. A minor alteration was made and the minutes were accepted.

Moved: Marriene Langton

Seconded: Julia Mallet

3. Board objective: Giving effect to Te Tiriti - Discussion points

- Education Act has 6 actions under legislation
- Abbey and Miriam to NZSTA workshop for ideas
- Statement on Audit Documents needs to be sent

Building Relationships:

- Fono Hui, Hangi, Mihi Whakatau, formal and informal meetings with parents, Rerenga Korero, involvement of Iwi representative, whole school mihi format, whanau connection meetings at the start of the year,

Further – safeguarding relationships and succession planning as roles change, further development of relationships - school and community ie FB, Rapaki, Tuahiriri re upcoming events

Current plans:

- Niho Taniwha – teaching to N/E and leading to the N/E,
- Kahukura COP/PLD conference and training up coaches – (Russell Bishop)
- Flagpost position needs to address Tikanga
- Tikanga, meeting protocols,
- Night Market
- Strategic Plans – acknowledge ancestors
- Enact our strategic plan and goals
- Leveraging whanau and community relationships to assist teachers to special events
- Engaging Maori creatives and using creatives in school.

Next steps – Cultural leaders at school, Growing leaders in school in Te Ao Maori, Te Reo, Maturanga, and Tikanga, Kaiako contacting whanau families and personal visits, Niho Taniwha has lots of suggestions and activities to enhance, Fono Hui – Board members to attend and cultural celebrations.

Note: *There will be ongoing discussion and work on this at upcoming meetings*

4. **Principal's Report:** had been circulated on line and approved.

Discussion point: Term dates for 2025

Term one: 31 January until 11 April

Term Two: 28 April until 27 June

Term Three: 17 July until 19 September

Term Four: 6 October until 18 December

Moved: Marriene Langton

Seconded: Julia Mallet

5. **Health and Safety report:** had been circulated and was approved

Moved: Marina Shehata

Seconded: Julia Mallet

6. **Financial Report:** Circulated on line and accepted

Discussion point: NZEI have given staff a substantial raise in the allocation of sick leave – however no additional funding or staffing to support this

7. General Business

1. After School programme is finishing - discussion on how this might impact our families and children. Awareness of time frames of picking up children ie MASH, SHARP etc.

Signed:  Chairperson

Next meeting: Monday 20 May – 4.30 boardroom

