



**(5) Permanent Full-Time Scale A Kaiako
Positions commencing ASAP 2025**

Te Ara Koropiko West Spreydon School is wanting to appoint fantastic teachers for our future.

Skills and leadership in ICT, Performing Arts, Te Reo and Maori tikanga are a definite advantage.

Please send your CV and direct enquiries to the PA to the Principal
p.a@westspreydon.school.nz

For a full application pack contact the school office or email p.a@westspreydon.school.nz

Applications close Monday, March 03 2025 at 9 am.

Marriene Langton
Tumuaki

Te Ara Koropiko West Spreydon School
147 Lyttelton Street Christchurch 8024
Tel: 03 338 8184
Website: www.westspreydon.school.nz







APPLICATION FOR EMPLOYMENT

Important Notes for Applicants

Thank you for applying for a teaching position with our school. Please ensure you have a copy of the position (job) description before completing this application and read the following notes:

1. You need to fill out this form yourself.
2. First, read it through, then answer all questions and make sure you sign and date where indicated on the last page.
3. Attach a current curriculum vitae (CV) containing any additional information, if necessary.
4. Copies only of qualification certificates should be attached. If successful in your application you will be required to provide the originals as proof of qualifications.
5. If you are selected for an interview you may bring whānau/support people at your own expense. Please advise if this is your intention.
6. Failure to complete this application and answer all questions truthfully may result in any offer of employment being withdrawn or appointment being terminated, if any information is later found to be false.
7. All applicants are required to give consent to a Police vet:
 - a) You cannot be employed as a children's worker if you have been convicted of a specified offence listed in [Schedule 2 of the Children's Act 2014](#) (unless you have obtained an [exemption](#)). The Criminal Records (Clean Slate) Act 2004 will not apply to these specified offences and these offences will be included in your Police vetting results.
 - b) The Clean Slate Act provides certain convictions do not have to be disclosed providing:
 - you have not committed any further offence within 7 consecutive years of being sentenced
 - you did not serve a custodial sentence¹ at any time
 - the offence was neither a [specified offence under the Clean Slate Act 2004](#) nor a [specified offence under the Children's Act 2014](#)
 - you have paid any fines or costs

Custodial sentence means a sentence of imprisonment and includes corrective training, preventive detention, a sentence of imprisonment served by home detention, borstal training, detention centre training and any other sentence that requires the full-time detention of an individual. **Non-custodial sentence** includes, but is not limited to, a community-based sentence, a sentence of home detention, a sentence of a fine or reparation, a suspended sentence of imprisonment, and a specified order.

Please note that you are not obliged to disclose convictions if you meet the above conditions but can do so if you wish. If you are uncertain as to whether you are eligible contact the Ministry of Justice.

8. Shortlisted applicants being interviewed will need to provide originals of both a primary identity document (e.g., passport) and a secondary identity document (e.g., New Zealand driver license). A list of acceptable primary and secondary documents is available in the last sections of the [Children's \(Requirements for Safety Checks of Children's Workers\) Regulations 2015](#).
9. For the successful candidate, this document will be held on their personal file, otherwise the information provided will be securely destroyed after 30 days. You may access it in accordance with the provisions of the Privacy Act 2020.



Application For Employment

Position Applied for:

Permanent / Fixed Term:

PERSONAL DETAILS

Name in full (any alternative to naming conventions here?):

Preferred name:

Email:

Phone Number:

Address:

Postcode:

NZ Citizen: YES / NO If not, do you have a NZ Work Permit: YES / NO

Criminal Conviction: YES / NO Discharge without Conviction: YES / NO

Details:

Are there any health related conditions which could impact on your ability to perform the position applied for:

Details of the health related conditions, including what, if any, reasonable steps can be taken to accommodate these conditions:

EMPLOYMENT INFORMATION

Teacher Registration Number:

Teacher Registration Expiry Date:

Current and Previous Teaching Positions: Preferably for up to five years

From	To	Employer	Position
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Leaving Reason

From	To	Employer	Position
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Leaving Reason

From	To	Employer	Position
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Leaving Reason

Degree

University

Year

Other Qualifications:

Relevant Experience:

REFEREES (note - no contact will be made without first obtaining the consent of the applicant)

Name:

Phone:

Email:

Capacity in which you have known this person:

Name:

Phone:

Email:

Capacity in which you have known this person:

Name:

Phone:

Email:

Capacity in which you have known this person:

Any other additional information you consider relevant:

DECLARATION

I declare that to the best of my knowledge the information provided in this application form and the information provided in the Curriculum Vitae and any accompanying documentation is correct. I understand that if any false or misleading information is given, or any material information suppressed, I will not be employed, or if I am employed, my employment will be terminated:

Applicant's Full Name:

Applicant's Signature
(add your scanned signature here)

Date:





A Letter From The Te Ara Koropiko West Spreydon School Tumuaki February 2025
5x Full-Time Permanent Scale A Teaching positions
commencing ASAP

**Experience in leading ICT, Performing Arts, Sport and/or te reo Maori and tikanga
is a definite advantage.**

Applications close 03.03.2025 at 9 am

Shortlisting (03-09) March

Interviews Week 7 (10-14) March

Thank you for your interest in applying for the teaching positions at our school. On behalf of the Te Ara Koropiko School Board, we welcome your interest and look forward to receiving your application. We want the best for our children and to be a school where kaiako love teaching, and tamariki love learning.

We make no apologies for asking you to reflect on what you believe and practice. We want kaiako to join our team who genuinely care about children and who are prepared to work hard with colleagues to make a difference.

It is very important that any applicants have very strong relationship management skills and that they are prepared to adopt our school values, pedagogy, cultural competencies, key competencies and **Attachment psychology approach**. We are also partnering with our Kahukura Community of Practice Schools with The Learner First (maths and Rob Profit-White) and Relationships First (Cognition and Professor Russel Bishop)

Our vision and strategic goals are what drive us, and you will need to be a positive and dynamic influence in our school.

Our school board has been commended for its high levels of competency and support for the staff. We work very closely as a team and the board has a keen awareness of student achievement and school culture.



Our teachers are expert practitioners and totally committed to collaboration and deeper learning. They are learners themselves and aware of current research on Te Mātaiaho the revised curriculum, te ao Maori, The Learner First and structured literacy. They set the bar high for student achievement and model what we want for our children. We have been working with the PAC/PacT process for 4 years to raise student achievement and our results are remarkable. The recent article in The Education Gazette is a testament to the skill of our kaiako.

Our school is part of the Kahukura Community of Practice. This is a collaboration between seven local primary schools. The principals and lead teachers work closely together for SENCO, Performing Arts, Deep Learning, The Learner First, Relationships First and Māori Achievement Collaboration. This has to translate to practical applications in our school. We celebrate the comments that our children have made about being proud of their culture and language, and our school. We have our own Kahukura Music Festival and Cultural Festival.

We are committed to raising student achievement and our core business is quality teaching and learning. Our team and staff meetings and growth cycles are based on professional learning and keeping our focus on quality and consistency in our teaching and relationships. We have high expectations and a lot of fun. Teaching practice is the focus of our conversations. As part of a high-performing team, you will need to be able to receive feedback feedforward and make changes.

Taking offence or giving offence is not an option. We want to be the best that we can be for the children in our care.

We are a strongly community-based school and that translates to out-of-the-classroom involvement with our students and parents, by all teachers and support staff. Our school has become whānau. We welcome your thoughts on how you will contribute to our enrichment programmes.

Our school website is updated regularly and you can get my perspective on the latest happenings at school by clicking on the blog button "Principal's Perspective."



If you are invited to an interview you will be asked to:

- Recite your mihi (cue cards and prompts are acceptable accessories)
- Answer questions about your experience and give examples of how you have approached different scenarios

Please take the time to learn about our fantastic little school and to think about how your appointment could make us richer.

Email a PDF of your application form, CV and covering letter to:

p.a@westspreydon.school.nz

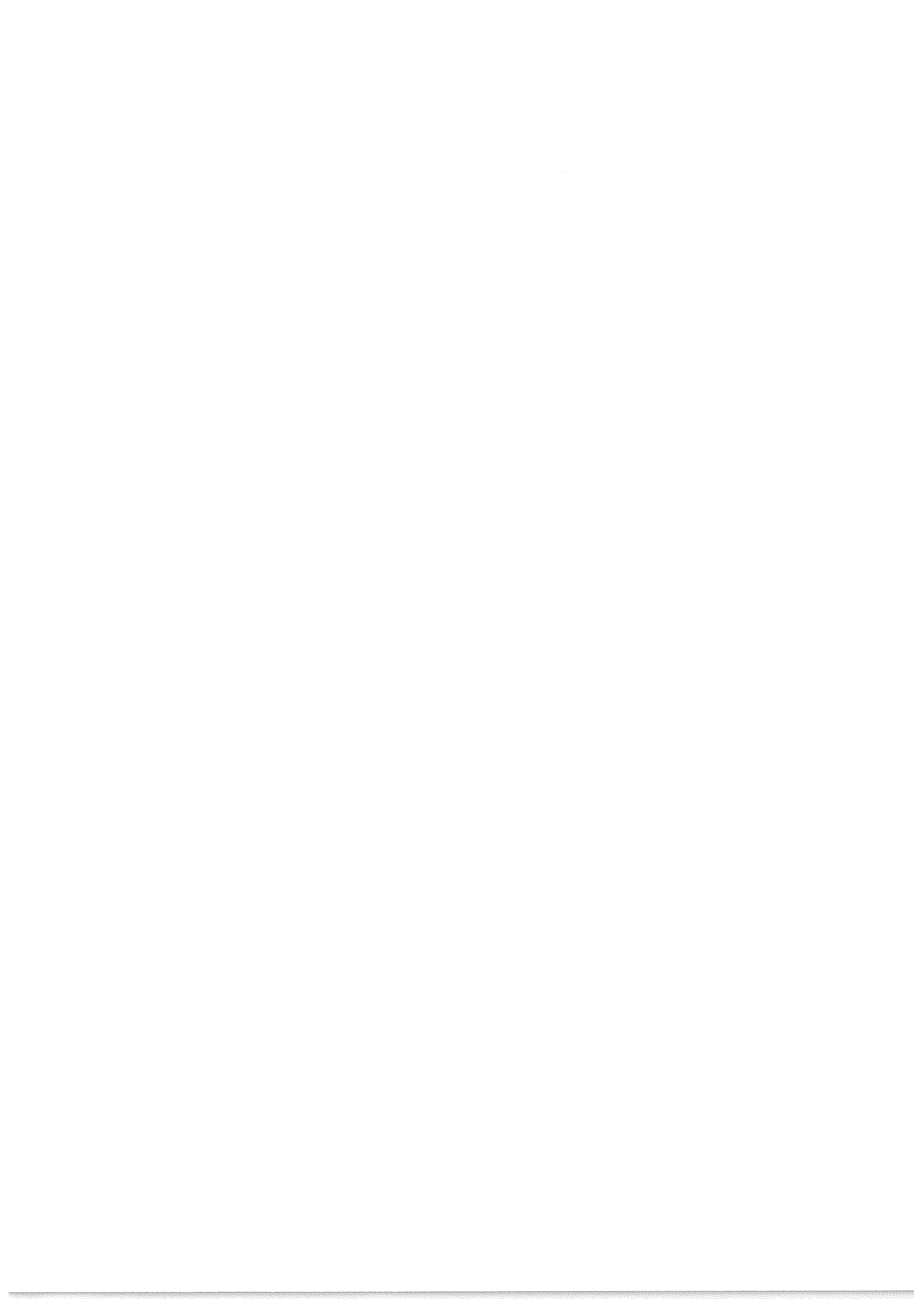
Best regards

Marriene Langton

Tumuaki

Te Ara Koropiko West Spreydon School







Person Specifications for 5x Permanent Full Time Scale A Teacher Positions 2025 Te Ara Koropiko West Spreydon School

The person/s appointed to this position must have:

- a deep yearning to see every child reach his / her full potential as a human being
- an understanding of attachment theory and a willingness to learn and apply the theory. We are not a PB4L school
- passion and compassion for children and the professional knowledge to help them to achieve high levels of learning and relationship
- a generous heart and the ability to make a difference for others
- proven high-quality teaching and professional skills
- commitment to the strategic goals, vision and values of Te Ara Koropiko West Spreydon School
- ability and will to model the school values and motto “Attitude, Adventure and Achievement “ to colleagues, students and the community
- a great sense of humour and the ability to keep a positive perspective
- a “no excuses” approach to his/her own mistakes and determination to improve
- self-reflective skills that result in resilience, perseverance, accountability and personal growth
- high levels of organizational and time management skills
- personal integrity and honesty
- initiative and creativity and a “can do, **will do** attitude”
- high-quality teaching and professional skills
- current knowledge of educational pedagogy and proven skills in the key learning areas especially in (The Learner First) mathematical practice, structured literacy, inquiry learning, Te Mātaiaho and ICT
- ability to communicate effectively and to listen intelligently
- problem-solving skills and higher-order thinking
- loyalty and commitment to the staff, board, students, parents and community
- collaborative skills and the ability to work independently when required
- **commitment to undertake extracurricular, school and team responsibilities as delegated by the Principal/ leadership team and the responsibility to complete the tasks on time. You will be expected to accept your share of the workload**
- determination to be a lifelong learner and to learn new skills and knowledge to contribute to our school team



- the ability, and will to resolve conflicts quickly and professionally so that our focus can remain on quality teaching and learning and the success of our students. We deal honestly and openly with each other – no grudges, dark mutterings or unresolved issues. We are a model to our school community
- the will to forgive others’ mistakes and your own and to move on
- an appreciation and respect for the diversity of the needs and cultures of the students and their families in our school
- the ability to see problems as opportunities to grow and learn
- ability to cope with stress constructively and to manage a work-life balance that means you are at your best when you are teaching.

Job Description for Full-Time Permanent Teachers, Responsible to the Principal and Leadership Team

Collaboration Role clarification:

Collaboration for planning assessment and teaching is essential. Our model is **not** “You plan the maths, I’ll plan the reading.” It means meeting together to do the work across the team so that all teachers know the students.

You will be required to:

- establish a highly successful class collaboration under the guidance and direction of the Senior Leadership Team /Team Leader in consultation with the Principal
- teach the New Zealand Curriculum as it pertains to the Strategic Goals and Annual Plan, character, philosophy, values, pedagogy and needs of our school community with special emphasis on numeracy and literacy under the guidance of your Team Leader
- deliver high-quality collaborative learning programmes under the guidance of the Leadership Team
- develop positive relationships with students to facilitate their learning and their development as children and fully participate in The Learner First and Attachment Psychology practices
- take responsibility for extra-curricular responsibilities as required, to ensure a fair workload for all teaching staff and to encourage your professional growth as a leader. This is an expectation for all teachers in our school.
- attend OOSH school performances and community events as required
- participate positively and constructively in any other initiatives as required
- meet deadlines: Complete referrals, action plans and IEPs as required, and prepare the teaching material for the teacher assistants under the guidance of the team leader and the SENCO
- work constructively with external agencies for the benefit of the children in our care



- **plan and teach collaboratively** to a high level of performance, the agreed deep learning process and ICT skills with guidance from the ICT Lead Teacher, Team Leaders and Principal
- contribute positively and generously to the professional learning community by sharing planning, resources, skills and ideas
- keep the team leader informed of any concerns or initiatives as they arise
- communicate regularly and contingently with parents and caregivers and keep them informed of their child's progress and any concerns that may indicate that the child is at risk or may require extension
- attend punctually and contribute positively to all staff and team meetings including learning workshops. Do the required homework before the meeting
- negotiate the purpose for and dates of CRT with the team leader well in advance
- complete assessment and reporting tasks **on time**, as required by school procedure or as delegated by the Deputy Principal in consultation with the Leadership Team and/or Principal
- participate positively in the Growth Cycle process and respond constructively to feedback and feedforward, to enhance your professional skills and knowledge and raise student achievement. You need to be "teachable." Our children are our responsibility. Your class and collaborative team will be visited often by the leadership team. You will also receive team feedback and evaluation. You will be evaluated on your performance as a collaborative team member and the whole team will reflect the performance of each member. You will be expected to contribute to the high-performance
- complete teacher inquiries that review your teaching practice honestly, to raise student achievement in every area, across the school
- abide by the professional criteria as outlined in the Registered Teachers Code and Standards, Code of Professional Responsibility and the school's policies and procedures as a minimum requirement
- enjoy every challenge and opportunity at our school to be the best that you can be to make a difference for our students



